

Collections Manager and Exhibitions Coordinator

The Wright Museum of Art, one of two teaching museums on the Beloit College campus, seeks an energetic and creative person to coordinate exhibitions that address contemporary political and social issues and intersect with campus curricula. This person will also oversee and coordinate the installation of exhibitions in the museum's four galleries. They will work closely with faculty and students to help them realize pedagogical and curricular goals through faculty and student curated exhibits.

The person hired for the position will also be responsible for the care and management of the Wright Museum's permanent collection of 5,000 objects and to provide faculty and students ready access to the collections. Working with the collections and exhibition committees, this person will help the Wright responsibly grow the collection and develop a rich exhibition program.

Graduate degree in Art History, Museum Studies and/or related discipline or equivalent experience required. Museum experience required where the technical duties included handling, storage, preservation, and documentation of objects. Broad knowledge of museum standards and practices necessary, including accepted museum registration techniques, preservation issues and storage practice, records management and collections database systems (PastPerfect), security issues, environmental controls, and legal matters related to collections and exhibitions. Job requires supervision of four part-time student workers. Must be able to work independently as well as acting as a mentor for college students. Excellent writing, oral communication, interpersonal and management skills needed. This position requires a high degree of organization with strong multi-tasking and problem solving skills.

Salary commensurate with experience. Excellent fringe benefits package. A letter of application, résumé/vitae, and the names, addresses, email addresses and phone numbers of three references should be submitted to: BCWMAsearch@beloit.edu. Review of application materials will begin September 16, 2016 and continue until the position is filled.

Because equity and inclusion are central to our students' liberal education and vital to the thriving of all members of our residential learning community, Beloit College aspires to be an actively anti-racist institution. We recognize our aspiration as ongoing and institution-wide, involving collective commitment and accountability. We welcome employees who are committed to and will actively contribute to our efforts to celebrate our cultural and intellectual richness and be resolute in advancing inclusion and equity. We encourage all interested individuals meeting the criteria of the described position to apply.

Located in a diverse community close to Madison, Milwaukee, and Chicago, Beloit is a selective undergraduate liberal arts college that attracts students from across the United States and the world. The college emphasizes excellence in teaching, learning beyond the traditional classroom, international perspectives, and collaborative research among students and faculty. It is recognized as one of the Colleges That Change Lives.

AA/EEO Employer