



Mitchelville Preservation Project Executive Director

The Coastal Discovery Museum (CDM) is conducting a national search for an Executive Director to lead the Mitchelville Preservation Project (MPP), a separate 501(c)3 organization dedicated to the preservation of the town-owned archaeological site and its interpretation as the first self-governed town of former enslaved people in the South. The ED will be responsible for fundraising, board development, interpretive planning and programmatic oversight. Reporting directly to the CEO of the Coastal Discovery Museum for the first two years, the ED will establish strong relationships with the town and prepare the MPP to be a self-sustaining organization.

Key Responsibilities and Qualifications:

- Visionary thinking with the strategic and managements skills to make the vision a reality
- Awareness of how contemporary technologies can be used to preserve and share historical resources and attract new audiences
- The ability and confidence to connect to diverse communities on the island and to develop a strong board and staff.
- Superior public and private fundraising skills
- Astute financial management skills
- Effective communication skills
- Strong professional connections

Personal Characteristics:

- A passion for, and understanding of, African American history
- Integrity, trustworthiness and credibility
- Excellent communicator with people at every level
- Tactful and diplomatic
- Proven leadership skills

Professional Qualifications:

- Education: Advanced degree preferred in history, museum studies, or a field directly relevant to the mission of MPP and the responsibilities of an ED.
- Experience: Minimum of five years of successful and progressively responsible experience in a museum or similar organization.

Applications

- Interested candidates should send a cover letter and resume with references via e-mail by September 30 to: rgarniewicz@coastaldiscovery.org. Please write MPP ED AAAM in the subject line.