

Visitor Service and Museum Shop Associates

Temporary Part Time, Position- Weekends Required

The Reginald F. Lewis Museum of Maryland African American History & Culture, located east of Baltimore's Inner Harbor, is seeking temporary, part-time Visitor Services and Museum Shop Associates. Candidates must be attentive, outgoing, energetic individuals with a background or interest in art and history to help enrich the experience of museum visitors. Responsibilities include, but not limited to: selling general admission; processing museum shop transactions and memberships; providing information and answering questions; fulfillment of routine office functions as needed; stocking the museum shop and functioning as exhibition ushers. Candidates should have excellent customer service skills, enthusiasm and desire to be part of a team. Demonstrated experience in retail or hospitality, as well as, computer and cashier experience is preferred. The position hours and days will vary with weekends, holidays, and evenings required.

Send cover letter, resume and three professional references to Erica. holmes@lewismuseum.org. No phone calls please. EOE. www.LewisMuseum.org